

February, 2016



Dear Members,

Happy Lunar New Year! Wishing everyone a healthy, prosperous, and joyous year! I am happy to announce that we have formed a Nominating Committee for the upcoming MTAC-South Coast Branch board. I would like to welcome our past president, Vivian Field, and the Chief-In-Editor, Andrew Eckstein, to join me on this committee. Our current branch board will finish its term by the end of July, 2016. Please contact us if you want to nominate someone or even yourself! A description of each board position is listed on the second page.

Our February branch meeting will be held on **Wednesday, February 17th** at 10 am at Fields Pianos. The sale manager, Gordon, from Fields Pianos will give us a detailed presentation of the company's history, present and future. Also, CM teachers' work assignment will be distributed during the meeting.



February 13	VOCE Compeition
February 17	Branch meeting
February 27	Bach Festival (Morning) Sound of Baroque (Afternoon): Chi Asada, chair
March 6	CM Theory Test for Panel Students only
Mach 12	CM Theory Evaluations (All Instruments and All Levels) CM Strings/Voice/Wind Performance Evaluation
Mach 19 &20	CM Piano Performance Evaluation

Board Position Description

President: This officer shall be the principal officer and have general supervision, direction and control of the business, activities, and officers of the Branch; shall preside at the Board meetings; shall be an ex-officio member of all committees except the Nominating committee; shall co-sign all checks written by the Treasurer.

Vice President of Programs: This officer shall have the powers and perform the duties of the President in the event of the absence or disability of the President; shall be the logical nominee for the next President; shall coordinate the general membership meetings.

Vice President of Membership: This officer shall keep a current list of members, conduct interview to screen branch membership applicant(s) and promptly report to the branch board about updated branch membership information.

Treasurer: This officer shall receive all monies of the Branch and disburse same as authorized by the Board; shall keep an accurate record of receipts and disbursements and have this information available at all meetings; shall sign checks together with the President; shall forward to the State Office a report of the financial status of this Branch by August 15 of each year.

Recording Secretary: This officer shall keep the minutes including committee reports; maintain and make available a Permanent Record Book containing bylaws, standing rules, minutes, directory, handbook, committees, and committee members. The secretary will screen and respond to e-mails as appropriate, forwarding to the president for reply as deemed necessary by (TBD, to be determined).

Director of Certificate of Merit shall manage all aspects of the CM program for our branch. A co-chair may assist the director in order to learn how to do it, and assume the Director's duties when needed.

Director of Festivals shall manage all aspects of the 4 periods represented in annual Festivals for our branch. A co-chair may assist the director in order to learn how to do it, and assume the Director's duties when needed.

Director of Venues shall seek out and secure venues for branch events, handle logistics for reservations, and endeavor to have back-up venues for emergencies.

Director(s) at Large shall assist the President and the board as needed and fill in or find a substitute for any other board member except the President. Former branch Presidents are honorary Directors and need not be elected to this position.



Books Exchange/ Donation

We'll be holding a sheet music exchange and donation event during our branch meeting. Bring any used music books or extra copy which is not being used in your studio. All proceeds will benefit our branch event.



Looking forward to seeing everyone at the branch meeting!

~Melody Lu